

The 2<sup>nd</sup> Regional Scientific and Technical Committee Meeting for the SEAFDEC/UN Environment/GEF Project on Establishment and Operation of a Regional System of Fisheries *Refugia* in the South China Sea and Gulf of Thailand

21<sup>st</sup> – 23<sup>rd</sup> May 2019 Thansur Sokha Hotel, Kampot Province (Fisheries Refugia Site), Cambodia

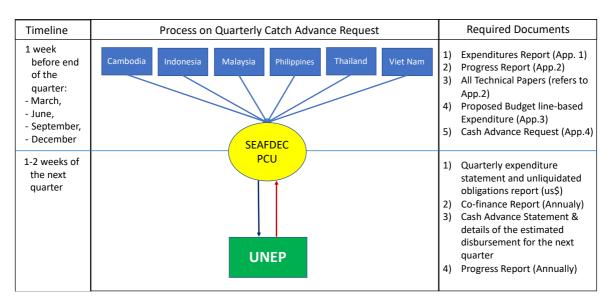
#### FINANCIAL REPORT

Prepared by PCU

#### I. INTRODUCTION

1. This paper aims to guide the country on the quarterly reporting of expenditure and request for Cash advance as well as the timeline for submission of the said report to ensure that budget transferring from the PCU will be reached country in time. As the process for requesting the Cash advance from country to PCU is linked to the request from PCU to UNEP, therefore delay of reporting at country level may affect to delay of transferring budget from the UNEP to the PCU. In this connection, the PCU will better service and monitor the activity-based expenditures as well as ensuring the smooth operation to the project. Please be noted that some countries has already done and followed the guide, but in case some countries also need to follow the processes as guide in this paper.

#### II. Process of Quarterly Request for Cash Advance



- 2. Refers to the process on quarterly catch advance request as appeared on above, the relevant countries are requested to submit the request **at least one week** before end of the quarter (in March, June, September, December).
- 3. The documents required for Cash Advance request that the relevant countries have to submit to the PCU are as follows:

- a. Expenditures Report (App. 1)
- b. Progress Report (App.2)
- c. All Technical Papers (refers to App.2) using the covered page template as App. 3
- d. Proposed Budget line-based Expenditure (App.4)
- e. Cash Advance Request (App.5)
- 4. The PCU will consolidate all expenditures reports that have been submitted by countries and preparing for all required documents: such as 1) Quarterly expenditure statement and unliquidated obligations report, 2) Cash Advance Statement & details of the estimated disbursement for the next quarter, 3) Progress Report (Annually), and 4) Co-finance Report (Annually) to the UNEP for overall Cash Advance for the following quarter.
- 5. Regarding these above mentioned, the PCU requests for all cooperation from Country to understand the process for requesting the Cash Advance.

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lational Lead Agency:  ###################################	expenditure and balance (E January to March 2019 Fisheries Administ SEAFDEC/UNEP/G South China Sea F	xpressed in US\$) cov		3	206 Coordinate monthly training and awareness activities including slot management activities in Koh Kong; -1st event: (1) allowance for 50 participants (50 persons*1 day*USS10* USS500(); (2) refreshment = USS05; (3) boat rental = VSS00; (4) copy minuted USS575 -2nd event: (1) allowance for 50 participants (50 persons*1 day*USS10* USS500(); (2) refreshment = USS375; (3)	143			
roject commencing: roject ending:	January 2017 December 2021			11	boat rental = US\$100				
NB: The expenditures should be reported in			The same of the sa		<ul> <li>3rd event: (1) allowance for 56 participants (56 persons*1 day*US\$10 = US\$560); (2) refreshment = US\$12.5; (3)</li> </ul>				
the specific object of expenditures as per project budget	Project budget alloca				meeting venue rental = US\$100				
bject of Expenditure in accordance with UNEP Budget codes		lod for the 3-month period	A STATE OF THE STA	3	207 Baseline survey training of short	2.6.1	1,190.00	2,035	1.00
Code Description	Amount (1)	Amount (2)	Amount (1-2)		mackerel in Koh Kong province: -lanuary: (1) allowance of participant: (2) person*US\$10*2)=US\$40: (2) operation				
10 PROJECT PERSONNEL COMPONENT	Component	19 January - March 2019	January - March 2019		material: ((2 banganets *US\$ 220+ US\$ 440)+ (1 set of basket net *US\$18.5=				
1100 Project Personnel w/m	Code		-		US\$18.5) + (Nife, Braces, bottle, scissors=US\$ 82.5) + (alcohol and				
1101 Coordination Support Officers (US\$900 per month) from January to March 2019	2.4.1 2,700		0.00		gloves=US\$8.5)+ (Junck label and board with meter = US\$10) + (Electronic				
1199 Sub-Total 1200 Consultants w/m 1201 National consultant of fisheries law to	2,700	00 2,700.00	0.00		compac, Scal, meter = US\$64) + (Meter US\$17) + Fish (8kg*US\$3 = US\$24) =				
prepare the proclaimation of Mackerel Fisheries Refugia in Koh Kong province	2.3.1	00 1,000.00	0.00		US\$664.5; (3) motorized boat rental= US\$120*1day=US\$120 -February: (1) Fish (10kg*US\$3=US\$30);				
1202 National consultant of fisheries law to prepare the proclaimation of Marine	2.3.1		0.00		(2) materials=US\$39.25; (2) Boat rental (US\$120*2days = US\$240); (3) Meeting		1		
Fisheries Management Area including Goruper Fisheries Refugio in Kampot					package=US\$417; (4) equipment = US\$32.5); (5) Label sticker = US\$3; (5)				
province 1203 National consultant for management	1,000	00 0.00	1,000.00	3	data analysis of larvae sample in 208 Prepare maps for refugio and elicit	1.2.2	931.5	0 2,139	9.38
plan preparation for fisheries refugia at	375.		0.00		fisherfolk input to boundary delineation through consultation in Koh Kong province:{1} allowance for participants				
1299 Sub-Total 1600 Travel on official business (above staff)	2,375.	00 1,375.00	1,000.00		province:(1) allowance for participants (20 persons *2days*US\$10=200); (2) motorized boat rental = US \$120; 3)				
1601 Site-based management board meeting at Kep: (1) DSA for FiA staff (5 persons *	4.3.2				refreshment = 50		370.0	0	0.00
3 days * US\$40 = US\$600); (2) DSA for Cantannent officer (5 person * 2 days * US\$15 = US\$150); (3) Round trip van				3	209 Prepare maps for refugio and elicit fisherfolk input to boundary delineation	1.2.2			
rental from Phnom Penh-Kep for 4 days					through consultation in Kampot province:				
(US\$80*4= US\$320)  1602 Final stakeholder consultation workshop	1,070.	0.00	1,070.00		-January: (1) allowance for 6 participant (6 persons*2days*US\$10=120); (2)	s			
for MFMA management plan preparation including blue swimming					motorized boat rental = US \$100 -March 1: (1) allowance for 6 participants (20 persons				
crab fisheries refugio site in Kep: (1) DSA for 1 Director (1 person x 3.5days x					*2days*US\$10=US\$400); (2) room renta (US\$80*2days=US\$160); (3) Plastic clas				
US\$48.5 = US\$ 169.75) + 2 FiA staffs (2persons *3.5days*US\$40= US\$280) + 1					<ul> <li>US\$29; (4) copy material = US\$10; (5)</li> <li>print map = US\$35; (6) refreshment =</li> </ul>				
FIA staff (1person x 3.5days x US\$ 34 = US\$ 119) = US\$568.75; (2) DSA for 5 FIAC staffs (5 persons*2day*US\$15= US\$					US\$60; (7) meeting material = US\$33 - March 2: (1) allowance for 2				
150); (3) Round trip Van rental from Phnom Penh to Kep for 4 days (US\$					participants (2persons*1 day*US\$10 = US\$20); (2) boat rental (1day*US\$100 = US\$100)		370.0	0 1,067	
	432			[ ] 3	210 Site-based management board meeting	432			
1610   Site-based management board meeting at Kampot: (1) DSA for FIA staff (5 persons * 3 days * US\$40 = US\$600); (2) DSA for Cantonement officer (4 persons * 2days * US\$515 = US\$210; (3) abound trap van rental from Phonom Penth-Kep for 4 days (US\$05*4) = US\$320.	43.2	- 0.00	1949.00		at Kampot (1) allowance for participants (35 persons * Zelays * USS/10 = USS/700); (2) training materials = USS80; (3) meeting room(USS100*2 = USS200); (4) refreshments (USS3*35*2days) = USS210	432	1,190.00	0.00	1190.0
at Kampot: (1) OSA for FIA staff (5 persons * 3 days * US\$40 = US\$600); (2) OSA for Cantonment officer (4 person * 2days * US\$15 = US\$120); (3) Round trip yon rental from Phnom Penh-Kep for 4		- 0.00 10,377.26 14,452.26	1,940.00 3,937.74 4,937.74	3 3	at Kampot-(1) allowance for participants (35 persons * 2days * US\$10 = US\$700); (2) training materials = US\$80; (3) meeting room(US\$100*2 = US\$200); (4)	432	1,190.00 9871.50 0.00	0.00 5.521.38	1190.0 4350.1
at Kampott (3) DSA for FA staff (5) persons * 3 days * USS400 - USS600); (2) DSA for Cantonement officer (4 person * 2days * USS15 - USS120); (3) Round trip van rental from Phono Penl-Kep for 4 days (USS40*4)= USS320	1,040.00		3,032,74 4,012,74	3 3 3	at Kumpot (1) allowance for participants (15) persons "Aug" v USS 20 - USS 200; (2) training materials v USS 200; (2) training materials v USS 20; (3) persons (15) persons (1	432	9871.50		4350.1
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at Emport (1) OSA for FAL Act #15 (5) (persons)* 2 Act *2 (1) (persons)* 2 Act	1,040,000 13,1410,000 13,1410,000 14,453,000 0,000 1,000,000 1,000,000 1,000,000	10,877 24 14,812 26 0.00 0.00 1,880.00 1,880.00 0.00 1,880.00 0.00 1,880.00 0.00 1,880.00	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	3 3 3 3 3 3 3 4 4 5 5 5 5 5 5 5 5 5 5 5	at Compost(1) allowance for participants (SS) persons, "See" + 105.00 to 105	415	997.50 0.00 0.875.60 0.875.60 0.875.60 0.875.60 0.875.60 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48
at Kampot (1) OSA for FAL Act #15 persons 2 Act	1,040.00  13,410.00  14,450.00  0.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00  1,600.00	10,877 24 14,812 24 0 00 0 00 0 00 1,880 00 1,880 00 1,880 00 0 00 0 00 0 00 0 00 0 00 0 00 0	3.032.74 4.032.74 0.00	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	at Comport(1) allowance for participants (IX) persons. "See 14550 to (2015) and (1) persons (IX) persons." See 14550 to (2015) and (IX) persons." See 14550 to (2015) and (IX) persons." See 14550 to (2015) and (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons. "See 14550 to (IX) persons." See 14550 to (IX) persons. "See 14550 to (IX) persons. "Se	415	997.50 0.00 0.875.60 0.875.60 0.875.60 0.875.60 0.875.60 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48
at Kampot (1) OSA for Fak Latel (5) persons 3 April 1950 (1) persons 4 April 1950 (1) persons 5 April 1950 (1) persons 6	1,040,000 13,410,000 13,410,000 13,600,000 1,6	10,877 24 14,812 26 0.00 0.00 1,880.00 1,880.00 0.00 1,880.00 0.00 1,880.00 0.00 1,880.00	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	at Compost(1) allowance for participants (IX) persons, "See "1000 to 1000 to 1000 persons (IX) persons," see "1000 to 1000 persons (IX) persons," see "1000 to 1000 persons (IX) persons, "See "1000 persons (IX) per	415	997.50 0.00 0.875.60 0.875.60 0.875.60 0.875.60 0.875.60 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48
at Campot (1) OAA for FAL Act and (5) persons 2 Act and (5) person	1,040,000 13,410,000 13,410,000 13,600,000 1,6	10,877 24 14,812 26 0.00 0.00 1,880.00 1,880.00 0.00 1,880.00 0.00 1,880.00 0.00 1,880.00	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	at Compost(1) allowance for participants (IX) persons "Self-1000" to (IX) persons to (IX)	415	991.50 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48
at Campot (1) OAA for FAL Act #15 (5) persons." July "USA" 1-15000 (2) persons. July "USA"	1,040,000 13,410,000 13,410,000 14,600,000 1,6	10,877 24 14,812 26 0.00 0.00 1,880.00 1,880.00 0.00 1,880.00 0.00 1,880.00 0.00 1,880.00	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	\$ 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	at Compost(1) allowance for participants (IX) persons, "and "1000 to (1000	4.1.5 4.1.5 1.4.3	991.50 0.00 0.915.60 0.915.60 0.915.60 0.915.60 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48
at Emport (1) OSA for FAL staff (5) persons ** Joseph ** USAS !* USAS	1,040,000  13,1410,000  14,453,00  0,000  1,000,000  1,000,000  1,000,000	10,877 % 124,812.34 12	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	1	at Compost(1) allowance for participants (IX) persons, "and "1000 to (1000	4.1.5 4.1.5	991.50 0.00 0.815.60 9.815.60 9.815.60 9.815.60 9.00 9.00 9.00 9.00 9.00 9.00 9.00 9	0.00 0.00 50	480.0 (48
at Campot (1) OAA for FAL Act and (5) persons ** 2 Act ** 1050-100 (1) Act of FAL Act and (5) persons ** 2 Act ** 1050-100 (1) Act on the person of the pers	1,040,000 13,410,000 13,410,000 14,600,000 1,6	10,877 % 124,812.34 12	3.032.74 4.032.74 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	1	at Compost(1) allowance for participants (IX) persons "Self-1000" to (IX) persons to (IX)	415 415 415 Verified by	991.50 0.00 0.815.60 9.815.60 9.815.60 9.815.60 9.00 9.00 9.00 9.00 9.00 9.00 9.00 9	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	480.0 (48

	SEAFDEC/UNEP/GEF/Cambodia SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER	
	SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER SOUTH CHINA SEA FISHERIES REFUGIA INITIATIVE THREE MONTHLY PROGRESS REPORT	
	SECTION 1 - BACKGROUND INFORMATION	
	Project Title: Establishment and Operation of a Regional System of Fisheries Refugia in the South China Sea and Gulf of Thailand	
	1.2 Agreement: <u>SEAFDEC/UNEP/GEF/Cambodia</u>	
	1.3 Responsible Office: <u>UNEP/GEF Project Coordinating Unit, SEAFDEC</u>	
	1.4 Lead Agency (Supporting Organization): Fisheries Administration, Cambodia	
	1.5 Reporting Period: January to March 2019	
	1.6 Focal Point Name: Mr. Ouk Vibol	
	SECTION 2 - PROJECT STATUS	
	2.1 Status of the Implementation of the Activities and Outputs Listed Under the Workplan in the Memorandum of Understanding(check appropriate box)	
	Project activities and outputs listed in the Project workplan for the reporting period have been materially	
	completed and the responsible Office is satisfied that the project will be fully completed on time (give reasons for minor variations as Section 3 below).	
	Project activities and outputs listed in the Project Workplan for the reporting period have been altered	
	(give reasons for alterations: lack of finance; project reformulated; project revisions; other at Section 3 below).	
	Project activities and outputs listed in the Project Workplan for the reporting period have not been fully	
	completed and delays in project delivery are expected (give reasons for variations in Section 3.1 and new completed and delays in project delivery are expected (give reasons for variations in Section 3.1 and new completion date in Section 3.2 below).	
	Insufficient detail provided in the Project Workplan.	
	2.2 List Actual Activities/Outputs Achieved in the Reporting period: (check appropriate box)	
	(a) MEETINGS (Duplicate this box for each meeting individually)	
	Committee Mtg. Consultation Mtg. Training Seminar/Workshop Others	
	Title: Report of the meeting on the preparation for the implementation of action plan on mackerel fisheries.	
	refugia in Koh kong province	
	Venue and dates: Koh Kong Provincial Hall Administration, Koh Kong province on 24 to 25 January 2019	
	Convened by FiA Organized by FiA  Report issued as doc No/SymbolSEAFDEC/UNEP/GEF/CAM/23 Languages English Dated January 29, 2019	
	Please indicate: No. of participants'9 and attach annex giving names, gender of participants and meeting	
	summary. List of participants.	
	Please indicate co-financing as follows:	
	Sourceperson times Cash (US\$)	
	In-Kind (person days) 5	
	(b) PRINTED MATERIALS (Duplicate this box for each printed item)  Committee Report Technical Publication Technical Report Others	
	Title: Leaflet on the Proclamation of Marine Fisheries Management Area including fisheries refugia for blue	
	swimming crab in Koh Po and Koh Tonsay in Kep province Author(s)/Editor(s): Department of Fisheries Conservation, FIA	
	Publisher: Symbol (ISBN/I	
	Date of publication 01 January 2019	
	(When technical reports/publications have been distributed, attach distribution list)	
	Please indicate co-financing as follows: Source: Person Times Cash (USS)1000 from MCC	
	Cash (US\$)1000 from MCC In-Kind (person days) 28	
	(c) TECHNICAL INFORMATION PUBLIC INFORMATION (posters, leaflets, broadcasts etc.) (Duplicate this box for each item)	
	Description: Report of the baseline survey of short mackerel in Koh Kong province	
	Venue and dates: Peam Krasob commune in Koh Kong province from 14 to16 January 2019	
	Convened by FiA Organized by FiA	
	Report issued as doc. No/Symbol SEAFDEC/UNEP/GEF/CAM/22 Languages English Dated January 20, 2019	
	Please indicate: No. of participants 10 and attach annex giving names, gender of participants and meeting	
	summary, List of participant	
	Please indicate co-financing as follows: Source Person Times Cash (USS)	
	Cash (US\$) In-Kind (person days) 6	
	(d) SERVICES (surveys, technical assistance etc.) (Duplicate this box for each item) - Signing a sub-contract with Kep Fisheries Administration Cantonment on 1 <sup>st</sup> to 30 <sup>th</sup> March 2019 to assist the	
	coordination of monthly training awareness and pilot management activities in Kep.	
	Please indicate co-financing as follows: Source: Person times	
	Source Person times Cash (US) 150 from FIAC 1 In-Kind (person days): 6	
	III-Niliu (person Gays): 0	
	(e) OTHER OUTPUTS (Duplicate this box for each item)	
	Description: Joining the consultation meetings to amend the law on fisheries including fisheries refugial concepts.	
	, A	
	SECTION 3 - PROJECT DELIVERY	
	3.1 Summary of the Problems Encountered in Project Delivery (if any)	
	The implementation of workplan from January to March 2019 has been uncompleted because of unavailable times of sub-national staff from provincial administration and department of agriculture, forestry,	
	and fisheries to join working activities	
	3.2 Actions Taken or Required to Solve the Problems (identified in Section 3.1 above)	
	FIA will prepare appropriated activity plan with sub-national level to speed up the implementation of	
	next quarter workplan from April to June in 2019.	
	SECTION 4 - PROJECT COORDINATING UNIT ASSISTANCE REQUIRED	
	4.1 Describe specific assistance you would like the PCU to provide in the next quarter.	
	Selle	
	Signed:	
1	Signed.	
	Name: Mr. Ouk Vibol Designation: National Focal Point	
	Name: Mr. Ouk Vibol	
	Name: Mr. Ouk Vibol	

#### APPENDIX 4: HEADING OF TECHNICAL PAPER FOR EACH COUNTRY









FOR CAMBODIA









FOR INDONESIA









FOR MALAYSIA









FOR PHILIPPINES









FOR THAILAND









FOR VIET NAM

Prole	THREE-MONTH PROJECT EXPENDITUR at Statement of allocation (Budget), expendit					2	2100	Sub-contracts (MoU's/LA's for UN cooperating agencies)				
1126		to June 201						N/A		0.00	0.00	
Nation	al Lead Agency:		Fisheries Adminis	stration of Camb	odia			Sub-Total Sub-contracts (MoU's/LA's for non-profit		0.00	0.00	
MoU: Projec	t Title:		SEAFDEC/UNEP/O	GEF/Cambodia Fisheries Refugio	Initiative			Sub-contracts (MoU's/LA's for non-profit supporting organizations)  Coordinate monthly training and awareness	1.4.3	/		
Projec	t commencing: t ending:		January 2017 December 2021			2	201	Coordinate monthly training and awareness activities including pilot activities in Koh Kong (2nd payment)	1.4.3			
NB:	The expenditures should be reported in line wit specific object of expenditures as per project		Project budget allocation for the 3-month	incurred for the 3-month	Unspent balance of budget for the 3-month	2	2202	Conduct practical capacity building program for	1.4.2	240.00	0.00	- 3
	budget of Expenditure in accordance with UNEP Budg	et	period	period	period			management volunteer for fisheries refugia site in Kep		2,000,00	0.00	2
	Code Description		Amount (1)	Amount (2)	Amount (1-2)	2	2203	Develop and maintain a national database of fish	2.6.2	2,000.00	0.00	2,
10	PROJECT PERSONNEL COMPONENT	Component	April - June 2019	April - June 2019	April - June 2019			egg and larval fish distribution and abundance		800.00	0.00	
	1100 Project Personnel w/m	Code						Sub-Total Sub-contracts (commercial purposes)		3,040.00	0.00	3,
	1101 Coordination Support Officers (US\$900 per month) from April to June 2019	22.1	2,700.00	0.00	2,700.00	100		N/A		0.00	0.00	
	1199 Sub-Total 1200 Consultants w/m		2,700.00	0.00	2,700.00			Sub-Total		0.00	0.00	
	1201 National consultant of fisheries law to prepare the proclaimation of Marine Fisheries	2.4.1						Component Total		3,040.00	0.00	3,
	Management Area including Grouper Fisheries  Refugio in Kampot province							NG COMPONENT Group training (study tours, field trips, workshops	s seminars, e	tc)		
	1299 Sub-Total		1,000.00	0.00			3201	Site level management board meeting at Kep (1)	4.3.2			
	1600 Travel on official business (above staff)							allowance for participants(40 persons*2days*US\$10)=US\$800; (2) training				
	1601 Site-based management board meeting at Kep: (1) DSA for FiA staff (5 persons * 3 days * USS40	4.3.2						materials=US\$80;(3) meeting				
	US\$600); (2) DSA for Cantannent officer (5 person * 2 days * US\$15 = US\$150); (3) Round trip van	1						room(US\$100*2days= US\$200);(4) refreshment (US\$3*35*2days=US\$210)				
	rental from Kep-Phnom Penh-Kep for 4 days (US\$80*4= US\$320)					-		Consultation meeting with management	1.3.2	1290.00	0.00	1
	1602 Consultation meeting with management volunteer (technical working group) for MFMA	1.3.2	1,070.00	0.00	1,070.00	3	SEUZ	volunteer (technical working group) for MFMA	1.3.2			
	management plan preparation including blue							management plan preparation including blue swimming crab fisheries refugia site in Kep:(1)				
	swimming crab fisheries refugio site in Kep: (1) DSA for FiA staff (Spersons *3days*US\$40=600);							allowance for participants (40 persons*2days*				
	(2) DSA for FIAC staff (4 persons*2day*US\$15= US\$120);(3) Round trip Van rental from Kep-							US\$10) =US\$800; (2) training materials =US\$80; (3) meeting room (US\$100*2days = US\$200); (4)	-			
	Phnom Penh to Kep for 4 days (US\$ 80*4=US\$ 330).	g 143	1,040.00	0.00	1,040.00			(3) meeting room (US\$100*2days = US\$200); (4) refreshment (US\$3*35 *2days=US\$210)				
	1603 Coordinate monthly awareness activities including pilot management activities in Kep: (1) DSA for FiA staff (2 persons *3days*US\$40=240]; (2) DSA	1.4.3			1	-	3203	Coordinate monthly awareness activities including	1.4.3	1290.00	0.00	1
	FIA staff (2 persons *3days*USS40=240); (2) USA for FIAC staff (2 persons*2day*US\$15= US\$60); Round trip Van rental from Kep-Phnom Penh-Ke	0				1		pilot management activties in Kep: (1)				
	Round trip Van rental from Kep-Phnom Penh-Ke for 4 days (US\$ 80*4=US\$ 320)		620.00	0.00	620.00			refreshment=US\$\$0		50.00	0.00	
- 1					No. 10							
_	1604 Baseline survey of short mackerel in Koh Kong	7 261	_			3	1209	2nd Regional Scientific and Technical Committee	4.2.1			
	province from April to June 2019:  - April: (1) DSA for FIA staff (4persons	2.0.1						Meeting in Kampot on 21-23 May 2019: (1) expenditures = 200				
	*5days*US\$40=800); (2) DSA for FIAC staff					3	1210	Capacity Building of Gender in Fisheries Refugia	3.2.2	200.00	0.00	20
	(2persons*4day*US\$15= US\$120);(3) Round trig Van rental from Phnom Penh to Koh Kong for							for FIA and FIAC's officers in Kampot: (1) training materials=US\$200;(2) package for				
	6days (US\$ 160*6=US\$ 960); -May: (1) DSA for FIA staff (4persons							meeting room ,snack, and food = (20			- 1	
	*5days*US\$40=800); (2) DSA for FIAC staff (2 persons*4day*US\$15= US\$120);(3) Round trip							person*2days*USD15= US\$600); (3) Banner =US\$100; (4) traveling for FIAC's officers at				
	Van rental from Phnom Penh to Koh Kong for fetavs (USS 160*6-USS 960): and							Kampot, Kep, and Preah Sihanouk =(6 person*USD30=USD 180)		1080.00		
	-Aune: (1) DSA for FiA staff (4persons *Sdays*USS40×800); (2) DSA for FiAC staff (2							Sub-Total		10370.00	0.00	1037
	persons*4day*US\$15= U\$\$120);(3) Round trip Van rental from Phnom Penh to Koh Kong for					3	1068	Meetings/conferences (give title) N/A	-	0.00	0.00	
	4days (US\$ 160*6=US\$ 960)		5,640.00	0.0	5,640.0	3		Sub-Total  Component Total		10,370.00	0.00	10,37
1	1605 Consultation meeting to establish management board and required TOR for fisheries refugio sit	4.3.1	3,040,00	-	3,040.0		UIPN	MENT & PREMISES COMPONENT				
	at Koh kong: (1) DSA for FIA staff (3 persons * 3 days * USS40 = USS360); (2) DSA for Cantannent							Expendable equipment (items under \$1,500 each, for example)				
	officer (3 person * 2 days * USS15 = USS90): (3)						101	Stationary	4.1.5	50.00	0.00	5
	Round trip van rental from Koh Kong-Phnom Penh-Koh Kong for 4 days (US\$160*4= US\$640)		1,090.00	0.0	1,090.0		1200	Sub-Total Non-expendable equipment (computers, office		50.00	0.00	5
1	1606 National consultation meeting on the legal basis for the fisheries refugia sites. Kampot: (1) DSA fi	2.3.2		-	1	4	201	equip, etc) N/A		0.00	0.00	
	for the fisheries refugia sites, Kampot: (1) DSA fi FIAC staff (2 persons * 3 days * US\$40 = US\$240 (2) Round trip van rental from Kampot-Phnom					4	1299	Sub-Total Sub-Total		0.00	0.00	
	Penh-Kampot (US\$80*4)= US\$320		560.00	0.0	560.0			Premises (office rent, maintenance of premises, etc)				
	1607 National consultation meeting on the legal basis for the fisheries refugia sites, Koh Kong: (1) DSA	2.3.2					301	N/A Sub-Total		0.00	0.00	
	for FIAC staff (2 persons * 3 days * US\$40 = US\$240); (2) Round trip van rental from Koh Kor							Component Total		50.00	0.00	- 5
-	Phnom Penh-Koh Kong for 4 days (US\$160*4)= 1608 Provincial consultation meeting on the legal bas	23.2	860.00	0.0	860.0			COMPONENT Operation and maintenance of equip.				
	for the fisheries refugia sites at Kampot: (1) DSA for FiA staff (5 persons * 3 days * US\$40 =	-				5	101	Maintenance of Camputers and Printers	4.1.5	50.00	0.00	5
	US\$600); (2) DSA for Cantonment officer (4 person * 2days * US\$15 = US\$120); (3) Round tri					5	199	Sub-Total Reporting costs (publications, maps,		50.00	0,00	5
	van rental from Kampot-Phnom Penh-Kampot fo							newsletters, printing, etc)				
+	4 days (US\$80*4)= US\$320 1609 2nd Regional Scientific and Technical Committee	4.2.1	1,040.00	0.0	1,040.0			N/A Sub-Total		0.00	0.00	(0
	Meeting in Kampot on 21-23 May 2019: (1) DSA for FIA staff (5 persons * 3 days * US\$40 =						300	Sundry (communications, postage, freight, clearance charges, etc)				
	US\$600); (2) DSA for Cantonment officer (3 person * 2days * US\$15 = US\$90); (3) Round trip							Communications costs = US\$50		50.00	0.00	
	van rental from Kampot-Phnom Penh-Kampot fr 4 days (US\$80*4)= US\$320	,	-			5	399	Sub-Total Sub-Total		50.00	0.00	5
+	1610 Capacity Building Training on Gender in Fisherie	3.2.2	1,010.00	0.0	1,010.0			Hospitality and entertainment N/A		0.00	0.00	
	Refugio for FiA and FiAC's officers in Kampot: ( DSA for FiA staff (7 persons * 3days * US\$40 ×					5	499	Sub-Total Sub-Total		0.00	0.00	
	US\$840); (2) DSA for Cantonment officers at Kampot (3 person * 2days * US\$15 = US\$90); (3)					5	500	Evaluation (consultants fees ETC)				
	DSA for Cantonment officers at Kep, Koh Kong, and Preah Sihanouk ( (6 person * 3days * US\$40				24.5							
	US\$720]; (4)Round trip van rental from Kampot-							01 N/A 19 Sub-Total		0.00	0.00	0
	Phnom Penh-Kampot for 2 days (US\$200*2)= US\$400		-				300	Component Total		100.00	0.00	100
	1699 Sub-Total		2,050.00 14,980.00	0.0				TOTAL COSTS		32,240.00	0.00	32,240
20 5	Component Total UB-CONTRACT COMPONENT		18,680.00	6.00	18,680.0	Prepa Ms. C			Verified by		roved by	
-1					Vi.	Depu	ity Di	rector of DAAL/Project Accountant	Ar. Leng Sy 1 Deputy Direc	tor of DFC/NTFF Dire	Ouk Vibol ctor of DFC/NFP	
						FIA o	f Car	nbodia F	iA of Cambo Date: 11 Apri	odia FiA	of Cambodia e: 11 April 2019	
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And cash requirements for the three month period ending  And cash requirements for the three month period ending  Name of National Lead Agency  Fisheries Conservation Department, Fisheries Administration (FiA)  LoA No.  SEAFDEC/UNEP/GEF/Cambodia  Project title:  Establishment and Operation of a Regional System of Fisheries Refugia in the South China Sea and Gulf of Thailand  I Cash Statement:  1 Opening Cash Balance as at 2/2/2017 US\$ 0 2 O1 and 02 2017 15/3/2017 22,245.00 Q1 O2 and 03 2018 8/2018 25/373.08 Q4 2018 18/10/2018 25/373.08 Q4 2018 18/10/2018 22446.11 Q1 2019 11/1/2019 15/392.08  3 Total cash advanced to date  4 Less: total cumulative expenditures incurred Period: 15 March -30 June 2017 US\$ 5,272.26 01 July-30 September 2017 US\$ 15,273.62 01 July-30 September 2018 US\$ 93,821.87  Total expenditure as at 31 March 2019 US\$ 15,273.02  Total expenditure as at 31 March 2019 US\$ 74,343.72  Cash in hand at 4 April 2019 US\$ 74,343.72  Cash in hand at 4 April 2019 US\$ 74,343.72  Cash in hand at 4 April 2019 US\$ 148.03 Closing cash balance 4-Apr-19 US\$ 9,250.86  Total closing cash balance (item 5, above) US\$ 9,398.89  II Cash requirements forecast  6 Estimated disbursements for period ending June 31, 2019 US\$ 32,240.00  7 Less: closing cash balance (item 5, above) US\$ 9388.89  8 Total cash requirements for the period ending June 31, 2019 US\$ 22,841.11  Prepared by: Request justified by: Request approved by: Request proved by: Request proved by: Propered by: Request proved by: Propered by: Request justified by: Request approved by: Propered by: Request justified by: Request approved by: Propered by: Request justified by: Request proved by: Propered by: Request justified by: Request approved by: Propered by: Request justified by: Request justified by: Request approved by: Propered by: Request justified by: Request justified by: Request approved by: Propered by: Request justified by: Request approved by: Propered by: Request justified by: Request approved by: Propered by: Propered by: Propered by: Propered by: Pr	CASH ADVANCE REQUEST													
Name of National Lead Agency   Fisheries Conservation Department, Fisheries Administration (FiA)	Stateme	ent of ca	1-Apr-19											
LoA No.   SEAFDEC/UNEP/GEF/Cambodia	And cas	h requi	rements for the three month p	eriod ending	30-Jun-19									
Project title :	Name o	f Nation	nal Lead Agency Fisheries	Conservation Dep	artment, Fisheries Admir	nistration (Fi	A)							
Cash Statement :    1	LoA No.		SEAFDE	C/UNEP/GEF/Camb	odia									
1 Opening Cash Balance as at 2/2/2017 2 Q1 and Q2 2017 Q1, Q2 and Q3 2018 Q4 2018 Q4 2018 Q1 2019 11/1/2019 12/2019 12	Project	title :												
2 Q1 and Q2 2017	1	Cas	h Statement :											
Q1, Q2 and Q3 2018		1	Opening Cash Balance as a	t 2/2/2017		US\$	0							
Q1, Q2 and Q3 2018		2	O1 and O2 2017	15/3/2017			22 245 00							
Cash in hand at		2												
11/1/2019   19392.88   19392.88   3   Total cash advanced to date   US\$   93,821.87   4   Less: total cumulative expenditures incurred Period:														
3 Total cash advanced to date  4 Less : total cumulative expenditures incurred Period: 15 March -30 June 2017														
4 Less : total cumulative expenditures incurred Period: 15 March -30 June 2017 01 July -30 September 2017 01 October 2017 to 30 June 2018 01 July -30 September 2018 US\$ 15,273.62 US\$ 9,171.11 01 October to 30 December 2018 01 January to 31 March 2019 US\$ 74,343.72  Cash in hand at 4 April 2019 Cash in hand at 4 April 2019 Closing cash balance as at 4-April 9 US\$ 9,250.86 5 Total closing cash balance 4-April 9 US\$ 9,398.89  Il Cash requirements forecast 6 Estimated disbursements for period ending June 31, 2019 US\$ 32,240.00 7 Less : closing cash balance (item 5, above) US\$ 9398.89 8 Total cash requirements for the period ending June 31, 2019 US\$ 22,841.11  Prepared by: Request justified by : Request approved by:  Name : Ms. Chin Leakhena Deputy Director/Project Accountant Deputy Director/P			Q1 2019	11/1/2019			19392.88							
Period:		3	Total cash advanced to da	ate		US\$	93,821.87							
O1 July -30 September 2017		4												
O1 July -30 September 2017			Period:	15 March -30	June 2017	US\$	5,272.26							
O1 October 2017 to 30 June 2018 O1 July -30 September 2018 O1 July -30 September 2018 US\$ 6,127.00 US\$ 9,711.11 O1 October to 30 Docember 2018 US\$ 15,652.12 US\$ 22,307.61  Total expenditure as at 31 March 2019 US\$ 74,343.72  Cash in hand at 4 April 2019 Closing cash balance as at 4-Apr-19 US\$ 148.03 Closing cash balance 4-Apr-19 US\$ 9,250.86 5 Total closing cash balance 4-Apr-19 US\$ 9,398.89  II Cash requirements for period ending June 31, 2019 US\$ 32,240.00 7 Less: closing cash balance (item 5, above) US\$ 9398.89  8 Total cash requirements for the period ending June 31, 2019 US\$ 22,841.11  Prepared by: Request justified by: Request approved by:  Name: Ms. Chin Leakhena Deputy Director/Project Accountant Deputy Director/Project Accountant Deputy Director/Project Accountant Deputy Director/NFP DAAL/FiA of Cambodia Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019						USS	15.273.62							
O1 July -30 September 2018 O1 October to 30 December 2018 US\$ 9,711.11 US\$ 15,652.12 US\$ 22,307.61  Total expenditure as at 31 March 2019 US\$ 74,343.72  Cash in hand at Closing cash balance as at 4-Apr-19 US\$ 9,250.86 5 Total closing cash balance 4-Apr-19 US\$ 9,398.89  II Cash requirements forecast 6 Estimated disbursements for period ending June 31, 2019 US\$ 9398.89  I Total cash requirements for the period ending June 31, 2019 US\$ 9398.89  Request justified by: Request approved by:  Name: Ms. Chin Leakhena Deputy Director/Project Accountant Deputy Director/Project Accountant Deputy Director/Project Accountant Date: 11 April 2019 Date: 11 April 2019 Date: 11 April 2019 Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019														
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8 Total cash requirements for the period ending June 31, 2019  US\$ 22,841.11  Prepared by: Request justified by: Request approved by:  Name: Ms. Chin Leakhena Deputy Director/Project Accountant Deputy Director/NFP DAAL/FiA of Cambodia Date: 11 April 2019		6	Estimated disbursements for	r period ending June	31, 2019	US\$	32,240.00							
Prepared by:  Request justified by:  Request approved by:  Request approved by:  Request approved by:  Mr. Leng Sy vann Deputy Director/Project Accountant DAAL/FiA of Cambodia  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019		7	Less : closing cash balance	(item 5, above)		US\$	9398.89							
Name : Ms. Chin Leakhena Deputy Director/Project Accountant DAAL/FiA of Cambodia  Date: 11 April 2019  Mr. Leng Sy vann Deputy Director/NTFP DFC/FiA of Cambodia  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019		8	Total cash requirements f	or the period endin	g June 31, 2019	US\$	22,841.11							
Deputy Director/Project Accountant Deputy Director/NTFP DAAL/FiA of Cambodia  Date: 11 April 2019	Prepare	d by:		Req	uest justified by :	Request	approved by:							
Deputy Director/Project Accountant DAAL/FIA of Cambodia  Date: 11 April 2019  Date: 11 April 2019  Deputy Director/NFP DFC/FIA of Cambodia  Date: 11 April 2019  Date: 11 April 2019  Date: 11 April 2019														
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